



CUSTOMER INFORMATION CHECKLIST

The following information will aid us in processing your loan quickly and efficiently. Please call either of our Processing Centers with any questions.

Please Fax to : 724-929-7475 or 570-759-2989

Or Email to loans@hometeamlending.com

Income Documentation:

- Borrower1: 2 Current Pay Stubs
- Borrower2: 2 Current Pay Stubs
- Borrower1: Last 2 Years W2's
- Borrower2: Last 2 Years W2's
- Borrower1: Social Security/Disability/Pension
- Borrower2: Social Security/Disability/Pension
- If Self-Employed, Last 2 Years Tax Returns: 1040's and Schedule C's

Title Insurance Information:

- B1: Drivers License and Social Security Card
- B2: Drivers License and Social Security Card
- Current Mortgage Company Account Number
- Property Tax Bills

Homeowner's Insurance:

- Homeowners Insurance (HO3 Policy)
- Flood Policy if in FEMA Flood Zone

Verification of Funds:

- 2 Current Bank Statement
- Investment or 401k Statements

Purchase Agreement If Applicable:

- Signed Purchase Agreement
- Copy of Down Payment Cancelled Check or Escrow Letter.

WEST PROCESSING CENTER

724-929-2000

EAST PROCESSING CENTER

570-759-3333